



मा०कृ०अनु०प०-शीतजल मात्स्यकीअनुसंधाननिदेशालय
ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand



मि.स. 3-1(123)/2017-स्था.

दिनांक 16.08.2017

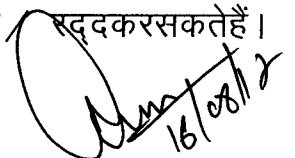
निविदाआमंत्रण सूचना

सचिवभा.कृ.अनु.प. की ओरसेनिदेशक, शीतजलमात्स्यकीअनुसंधाननिदेशालय, भीमताल के निम्नलिखितकार्यकोठेकेपरदेनेहेतुपंजीकृतठेकेदारों / सेवाप्रदाताओंसेनिर्धारितप्रपत्र मेंमोहरबन्दनिविदाएंआमंत्रित करतेहैं।

क्रम. स.	कार्यकानाम	धरोहरराशि
1.	शीतजलमात्स्यकीअनुसंधाननिदेशालय, भीमताल एवंइसकेउपकेन्द्र चम्पावतमें सुरक्षा (सुरक्षापहरा निगरानी) सेवाओंसेसम्बन्धितकार्य	₹ 50,000.00

निविदा के दस्तावेजऔरनिबंधन एवं शर्तोंकाविवरण रु. 1000.00 कानगदभुगतानअथवाडाक द्वारा रु. 1000.00 काबैंकड्राफ्टICAR UNIT, DCFR, Bhimtalके नामप्रार्थनापत्र के अतिरिक्तनिविदाप्रपत्र संस्थान की वेबसाइटwww.dcf.res.inसेभीडाउनलोडकियेजासकतेहैं। इसकार्य के लिए दोहरीबिडप्रणालीतकनीकी एवंवित्तीय (Two bid system-Technical & Financial) अपनाईजाएगी। निविदाएं दिनांक 09.09.2017 अपरान्ह 5.00 बजे तक जमा की जा सकती है। निविदाएं दिनांक 11.09.2017 को सुबह 11.00 बजे ठेकेदारों व उनके प्रतिनिधियों की उपस्थिति में खोली जाएगी तथा वित्तीय निविदाएं (Financial Bid) उसी दिन अपरान्ह 3.00 बजे केवल उन्ही ठेकेदारो की खोली जाएगी जिनकी तकनीकी निविदाएं पूर्ण रूप से सफल पाई जाएगी।

निदेशक शीतजलमात्स्यकीअनुसंधाननिदेशालय, भीमताल के पास यह अधिकारसुरक्षितरहेगाकिवहकिसी या सभीनिविदाओंकोबिनाकारणबताएअमान्य ~~स्वीकृत~~ करसकतेहैं।


16/08/17
प्रशासनिक अधिकारी



भा0कृ0अनु0प0-शीतजल मात्स्यकीअनुसंधाननिदेशालय
ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand



F.No3-1(123)/2017-Estt.Part.IV

Date 16.08.2017

NOTICE INVITING TENDER

On behalf of the Secretary, ICAR, the Director, Directorate of Coldwater of Fisheries Research, Bhimtal invites sealed tenders from, the Registered Contractors/ service providers on the prescribed tender form for execution of following work on contract basis at DCFR, Bhimtal & its Field Centre, Champawat.

Sl.No	Name of Work	EMD (Rs.)
1.	Providing Security (Watch & Ward) Services at DCFR) Bhimtal & its Field Centre, Champawat	₹ 50,000.00

The tender document along with detailed terms & conditions can be had from the Administrative Section of the Institute on payment of ₹ 1000/- (Rs. One Thousand only) in cash on any working day or for ₹ 1100/- (Rs. One Thousand One Hundred only) by post, sending a request alongwith a DD drawn in favour of ICAR Unit, DCFR, payable at Bhimtal or may be downloaded from our website www.dcf.res.in There will be tow-bid system (Technical & Financial). The tenders (Technical & Financial bid) will be accepted by **Sep 09, 2017** upto **5:00 PM**. The technical bid will be opened at **11:00 AM** on dated **11.09.2017** in the presence of bidders/contractors or their authorized representatives, if any, and the financial bid will be opened on the same day at **3.00 P.M.**

The Director, DCFR, Bhimtal reserves the right to accept or reject any or all the tenders without assigning any reasons.

Administrative Officer

भा0कृ0अनु0प0-शीतजल मात्स्यकीअनुसंधाननिदेशालय
ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand

F.No 3-1(123)/2017-Estt.Part.IV

Date: 16.08.2017

Serial Number _____

Name & Address of the contractor to whom issued:

1. Tender Document

1.1 Total No. of pages : 18 nos. (including Tender notice)
 1.2 Cost of Tender : ₹1000/- in cash, ₹1100/- by post.

2. Submission and opening of Tender Form

2.1 Tender to be addressed to : Director, DCFR, Bhimtal
 2.2 Last date of sale of tender form : 08.09.2017 upto 5 PM
 2.3 Last date and time of submission : 09.09.2017 upto 5 PM
 2.4 Date & time of opening Technical bid : 11.09.2017 at 11 AM
 2.5 Validity of tender : 90 days from the date of opening Financial Bid

Note:

1. The Director DCFR, Bhimtal may at his discretion, extend this date by a week and such extension shall be binding on Tenders.
2. If the date of acceptance/ opening of tenders is declared to be a public holiday, the tenders shall be accepted/ opened on the next working day. However, there will be no changes in the time of acceptance/ opening as indicated above.
3. The tender form will be made available in the Establishment Section of this Directorate on payment of Rs. 1000/- in cash or Rs.1100/- by post or can be downloaded from our website i.e. www.dcfrr.res.in but in that case the cost of tender i.e. Rs. 1000/- in the shape of Bank Draft on favour of "ICAR Unit DCFR", payable at Bhimtal is required to be enclosed along with the tender, failing which the tender will not be accepted.

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Bhimtal – 263 136, District Nainital, Uttarakhand

INSTRUCITON TO BIDDERS

1. Earnest Money Deposit (EMD)

1.1 The EMD of ₹ 50,000/- in the shape of bank draft in favour of ICAR Unit, DCFR, payable at Bhimtal will have to be attached with the tender. The tender without EMD shall not be acceptable at any cost.

1.2 The EMD of successful bidders will be refunded only after award of contract and receipt of acceptance letter & requisite security deposit while EMD of unsuccessful bidders will be released within 30 days after the award of the contract.

1.3 No interest is bearable on the EMD.

1.4 No request for transfer of any pervious deposited Earnest Money will be entertained.

1.5 It is understood that the tender document issued to the bidder is being permitted to submit tender in consideration of the stipulation on his part that after submitting his tender he will not resale from his office or modify the terms & conditions there of withdraw before 90 days from the date of opening of tender of after acceptance. Should the tenders fail to observe and comply with the foregoing stipulation, the aforesaid amount will be forfeited.

1.6 If the contractor does not accept the offer, after issuance of contract award letter within 7 days, the offer shall be withdrawn and Earnest Money forfeited.

2. Preparation of tender

2.1 There will be two bid system. Both the bids (Technical & Financial) should be in a separate sealed envelope and put together in one envelope. These envelopes should be clearly super scribed with "Technical Bid of Financial bid for Security (watch & ward) services". The tender containing the address of the sender may be addressed to Director, DCFR, Bhimtal.

2.2 Each page of the annexures (required to be returned with the tender) should be intact and duly signed by the authorized signatory & stamped.

2.3 In the event of shape on the scheduled form being insufficient for the required purpose, additional pages may be added. But each such additional page must be numbered consecutively, bear the Tender number signed by authorized signatory. In such case, reference to the additional pages must be made in the tender form.

2.4 If any modification of the scheduled is considered necessary, you should communicate the same by mean of a separate letter sent with the tender.

2.5 No addition and alternation shall be made in the tender form. In case of any over writing in the tender form, these should be neatly initialled before signing and submitting tender.

3. Signing of Tender

- 3.1 Front/each page of the tender shall be signed by the bidder/firm/agency or a person duly authorized to bind the firm/bidder to the contract with stamp of the firm/agency.
- 3.2 Individual signing the tender or other documents connected with the contract must specify whether he signs as:
 - i) A sole proprietor of the firm or constituted attorney of such sole proprietor.
 - ii) A partner of the firm if it be a partnership, in this case he must have authority to refer the arbitration dispute concerning the business of the partners admitting execution of the partnership agreement or a power of attorney.
 - iii) Constituted attorney of the firm if it is a company.
- 3.3 The tender is liable to be ignored if complete informed is not given there in or if the particulars in the schedule to the tender not fully filled in. Specific attention must be paid to the General Conditions of the Contract as the contract entered into would be governed by them.

N.B:

1. In case of a copy of the partnership agreement or general power of attorney, in either case attested by Notary should be furnished unless or affidavit on stamp paper of all the partners admitting execution of the partnership agreement of the general power of attorney should be furnished.
2. In the case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender form and all the other related documents must be signed by every partner of the firm.
3. A person signing the tender form or any documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind with other and if, on enquiry it appears that the person so signing has no authority to do so, the DCFR may, without prejudice to other civil and criminal remedies, cancel the contract the contract and held the signatory liable for all costs and damages.

4. Delivery of Tender:

Tenders should be sent by Regd. Post/Speed post addressed to Director, Directorate of Coldwater Fisheries Research, Bhimtal. Unless otherwise specified in the scheduled, the tender must reach this office by 5:00 PM on 09.09.2017. Tenders sent by hand delivery should be put in the Tender Box kept in the office of AO, Estt-Section not later than 5:00 p.m. on the due date. If the scheduled date is declared as holiday, the delivery of tender & opening will be on next working day at the same time.

5. Validity of tender:

Intending agencies/firm should not than their offers should remain open for acceptance for 90 days from the date of opening of tender. If the contractor are unable to keep their offers open for the specified period, they should specifically state in the tender form the period up to which they want their tenders to remain open for acceptance. In the absence of such specifications in the tender, it will

be presumed that their offers will remain open for acceptance for the period as specified in the scheduled.

NB:

Tenders with vague and indefinite expressions such as "subject to immediate acceptance" will not be considered

6. Opening of tenders:

The technical bid will be opened in the first instance and the financial bids only of the tenders qualify technically will be opened. You are liberty to be present or authorize a representative to be present at the opening of the tenders at the time and date as specified in the scheduled. The name and address of the representative who would be attending the opening of the tender on your behalf should be indicated in your tender. Please also state the name and address of your permanent representative, if any.

7. Right of Acceptance:

This office does not pledge itself to accept the lowest tender and reserves the right of accepting the whole or any part of the tender.

8. PSARA 2005:

The firm must be registered under PSARA 2005.

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ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand

1. Definitions

In this contract, the following terms shall be interpreted as indicated:

“DCFR” means Directorate of Coldwater Fisheries Research, Bhimtal (a Principal Employer for hiring manpower)

“Contractor/Tender/ Service Provider” means the Contractor, a firm/agency, who intends to provide manpower on contract basis to DCFR.

“Contract” means a legal’ agreement entered into between the DCFR and the Service Provider as recorded in the agreement signed by the parties, including all attachments there to and all documents incorporated by reference there in.

“Contract Price” means the price payable to the Service Provider under a contract for the full and proper performance of its contractual obligations.

“Manpower” means Security Guards/Security Supervisor to be provided on contract.

“Service” means all the manpower which the Service Provider is required to provided to the DCFR IN terms of a contract.

2. Application

These General Conditions of Contract (as contained in this section) shall apply to the extent they are not superseded by provisions in other parts of the contract.

- 2.1 In case the tenders wants to furnish in a separate covering letter any additional information/particulars or quote conditions (e.g. those relating to allowance, discount, rebate, etc.) which cannot be accommodated in the tender form an indication to that effect should be given in the tender form by mean of a note. In the absence of such indication to that effect should be given in the tender form the contents of the covering letter will be ignored in consideration of tender.
- 2.2 Tenders must give specific answers of the following question. Tenders containing equivocal or evasive will be ignored.
- i) Whether services offered conform to particulars quoted in the schedule (Annexure V), if not details of deviations must be stated here.

3. Conditions of Contract:

As contained in General Conditions of Contract, schedules and annexures to the tender are attached herewith.

Terms & conditions of the tendering firms/agencies not appearing in the body of the tender will be not be considered as forming part of their tender. Tendering firms should quote on the basis of the conditions referred to the Invitation to tender and Instructions to Firms/Agency. In case any terms & conditions of contract applicable to this Invitation to tender are not acceptable to the tendering firms, they should specifically state such deviation in the body of their tender.

4. Security Deposit

4.1 The successful firm/agency will have to submit acceptance letter on receipt of job contract letter and deposit a security amount equivalent to 10% of the total contractual value in the office of the DCFR valid upto one year after the date of completion of all contractual obligations. In the event of non-deposition of the same, it will be presumed that the contractor is not interested to undertake the job contract, as such; the Earnest Money will be forfeited.

4.2 No interest will be paid for security deposit. The security deposit amount will be refunded after completion of contractual period satisfactorily.

5. Payments:

The payment shall be made in the first fortnight of every succeeding month. The firm/Agency shall send its claim (with relevant document, as required) to the Estt. Section, DCFR, Before claiming any payment, the Agency/Firm shall ensure that all the contractual obligations for claiming the payment have been duly fulfilled. TAX AT SOURCE WOULD BE DEDUCTIBLE UNDER INCOME TAX ACT, 1861.

6. Termination of Contract:

The DCFR, without prejudice to any other remedy for breach of contract, may by written notice of default sent to the Service provider, terminate the contract in whole or in part, if the Service Provider fails to provide the services or fails to perform any other contractual obligation(s) within the time period specified in the contract given by DCFR.

7. Liquidated damages:

In case of any occurrence of theft incident during the period of contract or the deployed person of the contractor during the course of their duty damages, destroys, defaces or spoils any of the properties of DCFR, the contractor will be held responsible for the same to the extent of financial liability and the same shall be recovered from the contractor's bill or Security deposit.

8. Performance of Evaluation:

8.1 The Successful contractor will have to enter into a detailed contract agreement deed with DCFR on Non-Judicial Stamp Paper of appropriate value before commencement of work. The quality assurance of the contractor should be ensured regularly (Daily, Weekly, Fortnightly or monthly depending upon the discretion of the Deptt.) on the basis of the periodical reports from the committee constituted by the Competent Authority.

8.2 The contractor and all his staff deployed for contract work will be under the supervision of the nominated Security Officer of the Institute.

8.3 Appropriate records in reference to attendance, payment of wages, deposition of EPF, ESI, Service Tax etc. shall be maintained by the Contractor at his own cost and submit regularly to the office alongwith his claim for payment.

8.4 The contractor shall not at any stage cause or permit any nuisance at the premises of Directorate of Coldwater Fisheries Research, Bhimtal or do anything which may cause unnecessary disturbance or inconvenience to DCFR, staff on duty.

9. Resolution of disputes:

9.1 If any dispute of difference of any kind shall arise between the DCFR and the Contractor/Service Provider in connection with or arising out of the contract, the parties shall make every efforts to resolve the same amicably by mutual consultations.

9.2 If after 30 days, the parties failed to resolve their dispute of difference by such mutual consultation, then either the DCFR or Contractor, Service Provider may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

9.3 All question disputes or difference under in connection with the contract, if concluded shall be subject to the exclusive jurisdiction of the court within the local limits of whose jurisdiction the place from which the acceptance of Tender is issued, is situated.

Not to be returned with tender

Annexure-IV

मा:0कू0अनु0प0-शीतजल मात्स्यकीअनुसंधाननिदेशालय

**ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand**

PRE-REQUISITE/REQUIREMENT OF THE SERVICE CONTRACT

1. Tender must be from reputed registered Contractors/Service Providers having tow-three years experience and expertise of work in Govt./PSU/Private organizations.
2. The Agency/Contractor should have valid PAN/EPF/Service Tax number/PSARA registration No. etc on the date of opening of tender.
3. Tender should be submitted only on the original from purchased! Supplied by this office or downloaded through internet (as the case may be). It should be filled up in all respects and furnished duly signed on each page.
4. Tender duly filled in must be in a sealed envelope and put in the tender box kept in Estt. Section at DCFR, Bhimtal on the given date and time or to be sent through Regd. Post etc. in the name of Director, DCFR, Bhimtal and ensure that the same is received in the office within stipulated time. Tender received after the due time and date will not be accepted and returned in original.
5. Tender alongwith its Annexures (required to be sent with tender) should be returned intact and pages should not be detached.
6. Tender shall be opened on the given date and time in the presence of Committee members/tenders or their representatives, if any.
7. Conditional and tenders without earnest money will liable to be rejected.
8. The Director, DCFR, Bhimtal does not bind himself to accepted the lowest tender and reserve the right to partially accept or to reject any or all the tenders received without assigning any reason.
9. In case, the successful firm/agency fails to arrange to provide security services within the stipulated time/period, the EMD shall be forfeited and no correspondence in this regard will be entertained.
10. The firm/agency is required to submit the photocopies duly. Signed & stamped of the following documents with the tender so as to consider the eligibility of the contractor failing which tender will be rejected:
 - Valid registration of the firm under The Private Security Agencies (Regulation) Act, 2005.
 - EPF registration certificate issued by concerned departments.
 - PAN/Service tax registration certificate issued by concerned departments.
 - A list of work orders awarded in favour of the firm/contractor by the different Govt./PSU/Private organization during the last Three year.
 - Certificate copies of the satisfactory services provided by the Agency.
11. The Institute will evaluate and compare the bids which will be substantially responsive i.e properly prepared, signed and meet the requirement terms & conditions, etc. The contract will be awarded to the contractor whose tender will be determined to responsive, offering the best/lowest evaluated price on the basis of minimum applicable statutory obligations payable under the labour laws

12. Only those bidders who submit all requisite documents as per this tender, and fulfils the technical qualification on parameters mentioned below will be declared as qualified for financial bids:-

a) Average turnover of the firm during last three years :-

(i) Not less than Rs.1.00 crore.

b) Experience of serving in different Govt. (Centre/State) Departments/Autonomous bodies/PSUs/PSES/Bank & Insurance Companies or other equivalent organisations of high repute:-

(ii) Not less than 5 Years.

c) Total no. of people employed on contract:-

(iii) Not less than 150 Nos.

d) Quality certification (ISO certification):-

(iv) Minimum 3 Years

e) Those stationed nearby UP ,Uttarakhand and Delhi will be given preference.

Note: The above given parameters will be base for the selection of the firm.

Not to be returned with tender

Annexure-V

सा0:हृ0अनु0फ0-शीतजल मात्स्यकीअनुसंधाननिदेशालय

**ICAR-Directorate of Coldwater Fisheries Research
Bhimtal -- 263 136, District Nainital, Uttarakhand**

SCHEDULED OF WORK REQUIREMENT

Picket	Details/ Description of Security Services
1&2	Providing Security Services (watch & ward) round the clock at DCFR, Campus Field/Farm area, buildings consisting of Guest House, Canteen, Directors office, Library, Administrative Block, etc. Providing Security services (watch & ward) round the clock at mahseer hatchery.
3.	Providing Security services (watch & ward) round the clock at Cage Unit.
4.	Providing Security services (watch & ward) round the clock at Pocket 'B' DCFR, Field Centre Champawat. There will be a Security Supervisor to supervise the security services work at all the above 4 pickets.

TERMS & CONDITIONS FOR THE SECURITY SERVICES

1. Security guards to be deployed should be within the age group of 20 to 50 yrs. with robust health & clean record. The preference may be given to Ex-servicemen.
2. The Security Guard should be at least Matric pass and should be able to communicate in Hindi and also understand English language.
3. The watch & ward shall be round the clock and 7 days of the week and can be changed as per requirement of the one part/first party from time to time.
4. The Contractor shall submit a list of Security guards/Supervisor to be deployed by him alongwith their full address, Passport size photographs, Verification reports from their nearest Police Stations within one month from the date of award of contract.
5. In case there is any change in deployment of the security guards, such change shall be intimated to the Security Officer in writing will in advance.
6. Institute will not provide the uniforms, whistle, troch, lathi, umbrella, raincoat, etc. to the guards. All these peripherals will have to be provided by the Contractor. The guard should wear neat & clean uniform with name plate and possess I. card while on duty (to be issued by the Contractor).
7. The Institute will not provide any residential accommodation to the security staff.
8. No Security supervisor/security guard will perform double duty and they must be given weekly off days.
9. In case, they are found performing double duty or remain absent from duty, a penalty of double the wages shall be recovered from the Contractor's bill.
10. The deployed personnel will be professionally trained and qualified to undertake the security work as required. In case, the contractor fails to provide adequate guards as per the contract or if there is

lapse/negligence in executing security work and operation, or in event of negligence of any worker, the Director will be at liberty to initiate such action, as deemed fit, to overcome the aforementioned lapses or negligence, and the same would be done at the cost of the Contractor without any notice and remuneration for the period.

11. In case, any deployed person of the contractor suffer by any type of injury while performing any duty, the contractor will be wholly and solely responsible to meet the claims made by such employee for medical expenditure and or expenditure incurred for rehabilitation and DCFR would have no liability towards damages claimed by such employee. Any statutory benefits of any sort to the deployed person of the contractor under Any act or law of the time being of in force would be the sole liability of the Contractor and not that of the DCFR.
12. The personnel so provide by the agency/contractor under this contract will not be treated as employees of the DCFR and there will be no employer-employee relationship between the DCFR and the personnel so provided.
13. The contractor is bound to maintain the service of the deployed personnel in the contract. In case he fails to operate or maintain the service either through wilful absence of his staff, negligence, incompetence, failure or otherwise, the Director, DCFR reserve the right to terminate the contract and recover the such amount of expenditure incurred to rectify the lapse or deduct the necessary amount for the lapse as deems fit form the bill of the contractor.
14. The contractor will ensure that all the deployed personnel are physically fit and free form disease, injury contagious illness and otherwise capable to discharge the duties. The Director, DCFR reserves the right to reject any person provided by the Contractor without assigning any reason and the contractor will make arrangement for immediate replacement for such staff.
15. The contractor will make the payment of wages form his own by 7th day of each month positively to the deployed personnel after that submit the monthly bill alongwith other documents to the officer for payment. The office will release the payment within 15 days. The contractor will maintain the record of wages paid, attendance, EPF, Service Tax deposition and submit such record to the authorized Officer of the Institute regularly every month alongwith the bill.
16. The Service Tax or any other tax which is payable as per the rule of the Central/State Govt. shall be the liability of the Contractor/Service Provider to deposit in the concerned departments. The DCFR will deduct applicable TDS/Surcharges under Section 94 -(C) of the Income Tax Act, 1961 from the Contractor as per rules.
17. The contractor shall abide by the provision of the Minimum Wages Act, 1948 and comply with all legal requirements for obtaining licence under Contractor labour (R&A) Act, 1970 and other Labour laws such as PSARA 2005 applicable to him from time to time.
18. The contractor will have to pay minimum wages as notified by the GOI, Min. of Labour, to the persons deployed for Security (watch & ward) service and arrears to increase in VDA/wages, if any, from time to time.
19. In case of concealment of any information/fact while submitting tender for security work and any breach of above terms & conditions, the contract will be liable to be terminated In that case the Contractor will be debarred for Three Years and will not be permitted to participate in any contractual work of the Institute.
20. Income Tax shall be deductible at source under Income Tax Act.

To be returned with technical bid-

Annexure-VI

TECHNICAL BID

मा०कृ०अनु०प०-शीतजल मात्स्यकीअनुसंधाननिदेशालय

**ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand**

OFFER/BID FORM

From:

Date:

Shri/M/s _____

Address: _____

Ph.No. _____ FAX NO. _____ Mob.No. _____

To,

The Director,

Directorate of Coldwater Fisheries Research, Bhimtal 1-263136 (Uttarakhand)

Ref. Your tender document No. _____

Dated:

Dear sir,

Having been examined the above mentioned tender document, including addenda 15 Nos., the receipt of which is hereby duly acknowledged. I/We, the undersigned, offer to provide Security Services in conformity with the said tender documents and agree to hold this offer up to _____ on the rate/sum as shown in the Rate Schedules, attached herewith and made part of tender this document. I/We shall be bound by a communication of acceptance dispatched within the prescribed time.

I/We, hereby undertake, if our offer is accepted, I/We shall provide security services in accordance with the Services Schedule of Job Requirement after fulfilling all the applicable requirements incorporated in the above referred documents.

The following pages have been added to and form part of this tender:

1. _____
2. _____
3. _____
4. _____
5. _____

Yours faithfully,

Signature of tender
with seal

To be returned with technical bid

Annexure-VII

TECHNICAL BID

मा0कृ0अनु0प0-शीतजल मात्स्यकीअनुसंधाननिदेशालय

**ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand**

QUESTIONNAIRE

CONTRACTORS SHOULD FURNISH SPECIFIC INFORMATION TO ALL THE POINTS GIVEN BELOW. IN CASE A QUESTION DOES NOT APPLY TO A CONTRACTOR, THE SAME SHOULD BE ANSWERED WITH THE REMARK "NOT APPLICABLE". CONTRACTOR MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/ OR EVASIVE, THE OFFER WILL BE LIABLE TO BE IGNORED.

1.	Tender Serial No.	
2.	Name & address of Agency/bidder/contractor with contact/ fax No.	
3.	Registration No. of the firm/ Agency with appropriate authority of state/central labour commissioner (Attach proof)	
4.	PAN No. (attach attested copy)	
5.	Service Tax No. (attach attested copy)	
6.	EPF Code No. (attach attested copy)	
7.	PSARA Registration No. (attach attested copy)	
8.	Details & Amount of EMD enclosed	Amount Rs. _____ D.D. NO. _____ Dt. _____
9.	List of documents submitted with the tender	1. 2. 3. 4. 5. 6
10.	State whether any business dealing with you have been currently banned by Central/State Govt.?	

Signature of Authorized person of Contractor
For and on behalf of bidder/firm

To be returned with technical bid

Annexure-VIII

TECHNICAL BID

भा0कू0अनु0प0-शीतजल मात्स्यकीअनुसंधाननिदेशालय

**ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand**

Details for evaluation of Technical Bid

S.No.	Items	Details with supporting documents
1.	No. of people on the roll of the Firm	
2.	No. of years of past experience of supplying manpower to Central Govt. Departments	
3.	ISO Certification (No. of Years)	
4.	Average turnover of Firm during last 3 years (with financial year wise details)	

Signature of the contractor with seal

To be returned with financial bid

Annexure: IX

FINANCIAL BID

मा०कृ०अनु०प०-शीतजल मात्स्यकीअनुसंधाननिदेशालय

**ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand**

FORMAT OF BID/ PRICE SCHEDULE

Sl. NO.	Component	Amount in whole rupees /per month	Remarks if any
1.	Minimum wages per day(Not to be quoted by the Bidder)	As per minimum wage at the rate fixed by Govt. of India from time to time	
2.	Employees Provident Fund @ % of (i) (Not to be quoted by the Bidder)	As per Rules framed by EPFO from time to time	
3.	Employees State Insurance @ % of (i) (If applicable). (Not to be quoted by the Bidder)	As per Rules framed by ESIC from time to time	
4.	Service Tax (or GST)as applicable	As per Rules framed by Custom and Excise Department from time to time.	
5.	Total mandatory cost per month. (Not to be quoted by the Bidder)	Subtotal of 1+2+3+4	
6.	Company's/Firm's/Agency's service charges(to be quoted in %of Sl. No.1)		

Signature of the Contractor

Full Address.....

Contact No.....

SEAL of the Contractor

To be returned with financial bid

Annexure: X

FINANCIAL BID

**ICAR-Directorate of Coldwater Fisheries Research
Bhimtal – 263 136, District Nainital, Uttarakhand**

TENDER/DECLARATION TO BE SUBMITTED BY BIDDER

1. I/We agree to keep the offer of this tender valid up to 90 days from the date of receipt of the tender and not to modify the whole or any part of it for any reason within the above period. If I/we withdraw the tender, EMD will be forfeited to Director, DCFR, Bhimtal.
2. I/We hereby distinctly and expressly declare and acknowledge that before the submission of tender, we have made such examination of tender documents and such investigation of the work required to be done, as to enable us to thoroughly understand convenient, agreements, stipulations and restriction contained in the contracts and agree that will not hereafter make any claims or demand to Director, DCFR, Bhimtal based upon arising out of any alleged misunderstanding or misconception or mistake on our part of the said requirement.
3. I/We shall not assign or sub-contract any portion of the contract to anyone else.
4. If our tender is not accepted, the EMD shall be returned to us on our application. If our tender is accepted, the earnest money shall be retained by Director, DCFR, Bhimtal up to the submission of acceptance of contract award letter and 10% security deposit.
5. If upon written intimation to us by the Director, DCFR, Bhimtal we fail to attend the said office on the date fixed therein or we fail to deposit Security deposit entered into the required agreement as defined in the terms & conditions in tender documents, than we agree to the forfeiture of the earnest money. Any notice required to be served on us hereunder shall be sufficiently if delivered to us personally or forwarded by post or left at our address given herein, such notice shall be deemed to have been served.
6. I/We agrees to identify and keep indemnified the first party from any claims, loss or damages that may be caused to the first party on account of my/ our failure to comply with their obligations.
7. I/We, agrees to discharge all the legal obligations of the employees engaged by me/us in respect of their wages and other service conditions and shall also comply with all the rules & regulations and provisions under Central Labour (Regulation & Abolition) Act 1970, Minimum Wages Act, 1948, Workmen's Compensation Act, 1923, EPF&MP Act, PSARA 2005, Industrial dispute act, Income Tax Act etc. as applicable.
8. I/We hereby agrees to identify and keep indemnified the first party that no security supervisor, guard will perform double duty. In case, they are found performing double duty or remain absent from duty, a penalty of double the wages shall be recovered from my/our security bill.
9. I/We have fully understood that the written agreement to be entered between us and DCFR shall be the foundation of the both the parties and the contract shall not be deemed to be completed until the agreement has first been signed by us and then by the officer authorized to enter into contract on behalf of DCFR.

Dated: _____

Signature of Contractor & Seal

Address _____

Contact NO: _____