

**ICAR-Directorate of Coldwater Fisheries Research**  
**Bhimtal-263 136, Distt.-Nainital (Uttarakhand)**

F.No. 6-5(3)/2011/S&P/Vol-I | 13-21

Dated: 01.04.2017

To,

Subject: Rate Contract for DNA Sequencing & Other Custom Services – regarding.

Dear Sir(s),

It is to inform that this Institute intends to enter into Rate Contract for DNA/RNA Sequencing & other custom services including NGS for transcription. CDNA Libraries micro satellite & SNP genotyping etc. for a period of 12 months from the date of award of Rate Contract on the terms & conditions mentioned below:-

1. Company representative would collect the sample on a pre decided date from DCFR, Bhimtal/Champawat at no extra charges for transport/dry/packing etc.
2. Company would repeat all failed reaction without any additional cost.
3. For primer/walking of sample above 1000 bases of any other specified for primer walking the rates should be quoted as Rs. \_\_\_\_\_ per base. Rates quoted in any other format will not be synthesis or any other charges will be inclusive in the quoted price.
4. Result of sequencing must be supplied to the Indenter in form of electrophorogram files with phred score for all basis.
5. Raw sequence files in fast format.
6. Assembled sequence file based on forward and reverse sequencing.
7. All raw sequence files should be compatible with commonly used sequence visualization and processing software's involving free wares such as finch TV/Bioedit etc.
8. DNA sample having low concentration of DNA should be informed to the Indenter before proceeding for sequencing. QC report should be sent prior to performing sequencing reaction.
9. The contract may be reviewed any time depending upon performance of the services. The non performance like delivery, delay, poor quality or may other similar nature of performance may lead cancellation of contract.
10. In no case, the company will further outsource any service at any stage.
11. No sample/information will be sent abroad for anylysis.

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12. Result should be given in the form of soft and hard copy within 30 days on receipt of samples.
13. Purification of PCR product will not be paid extra.
14. The rate contract will be valid for a period of one year from the date of award of rate contract.
15. The delivery/supply will require to be made on FOR basis to our Laboratory.
16. Payment will be made on receipt of the material/service satisfactorily.
17. 90% of the basis in the DNA sequence (excluding the initial primer length of not more than 30-40 basis) should have a phred score of next less than 20 (A phred score of 20 corresponds to a 99% accuracy in the base call). If less than 90% of the basis have a phred score of 20 than the reaction would be considered as failed and would be repeated without any charge on second failure of the sequencing reaction. No charge will be paid for the reaction.
18. The agency must have adequate in house facility and expertise to deliver the result within stipulated time.
19. Sequencing read length should be as per PCR product or clone/insert size.
20. Primers if required for bulk sequence should be synthesized by the firm at no extra cost.
21. The agency will provide fragment size data along with electropherogram of each sample in excel sheet.
22. Sequencing reaction should have a minimum read length of 500-550 bases or equal to fragment size of PCR product (if less than 600 bases).
23. The sample from DCFR, Bhimtal will be collected compulsorily on the dates intimated or decided by the indenter or next working day in case of holiday.
24. The agency's authorized centre will be sole responsible for collecting sample from DCFR, safe shipping to their destination and delivery of sequencing result on Indenter's e-mail and also in the agency's printed CD within 21 days of sample collection without any extra cost.
25. All the orders of sequencing from DCFR would be considered as one order.
26. Service Tax or any other taxes imposed by the Govt. will be extra.
27. No advance payment will be made even through Bank.
28. The Director, DCFR, Bhimtal reserves the right to cancel the rate contract at any time without assigning any reason thereof.
29. Name with complete corresponding address of agency and authorized dealer if any nearest to the location of Institute/Centre may be intimated.
30. No payment will be made for unsatisfactory supply.
31. Printed and bounded price list for 2015-16 duly signed and certified by the authorized signatory must accompany with the quotation.
32. Maximum discount offered on manufacturers price list may be mentioned clearly.
33. If the firm is under rate contract with other Government department/research Institute, give details.

34. The proposal should reach to the office of the Director, DCFR, Bhimtal, Nainital (Uttarakhand) on or before 08.05.2017 at 5.00 PM positively. Unsealed or incomplete application or received after due date will not be considered.
35. EMD Rs. 25,000.00 (Rupees Twenty Five Thousand only) should also be enclosed in the form of Demand Draft or in the form of TDR/FDR as the case may be from any Nationalized bank drawn in favour of ICAR Unit-DCFR, Bhimtal. which will be returned only after completion of the rate contract period. without EMD the case will not be accepted.

In addition to above, any condition which may be imposed by this office in the interest of the Directorate will also be acceptable to you.

In case, the terms & conditions are acceptable to you, you are requested to kindly send your proposal to this office along with sufficient six copies of price list for taking further necessary action at the end.

Yours sincerely,

  
Officer-In-Charge (Stores)

C.C. to:

1. The Incharge, AKMU/ CPP Portal, DCFR, Bhimtal with the request that the same may please be uploaded in the Institute's website & CPP Portal.